



## Vacancy: Engagement and Communication Manager

### Vacancy – Engagement and Communication Manager

**Passionate about communications and interested in working on pan-European project?**

**If this describes you, then we want to hear from you!**

The European Medicines Verification Organisation (EMVO) is looking for an **Engagement and Communication Manager** to join our dynamic team in Brussels.

#### About us

EMVO is the organisation responsible for the formation of the European Medicines Verification System (EMVS). The EMVS is a European-wide system created to prevent falsified medicines from entering the legal supply chain.

EMVO was created in 2015 as a joint initiative of EU supply chain stakeholders, representing pharmaceutical manufacturers, wholesalers, community pharmacists and hospitals. We ensure the implementation of a functioning, secure, interoperable and cost-effective system across Europe, to ensure patient health and safety.

Alongside our founding stakeholders, we work alongside the European Commission, 30 National Medicines Verification Organisations (NMVOs) and over 1000 pharmaceutical companies currently connected to our system.

#### Our Engagement and Communication Manager

EMVO is a dynamic organisation, growing to meet the needs of the operational phase of the EMVS.

You will be involved in authoring and distributing concise, relevant and timely communications material to all our key stakeholders. You will also be responsible for digital communications, EMVO's communications tools and stakeholder engagement.

#### Your main tasks will include:

- Developing, supporting and promoting company goals.
- Drafting, aligning and distributing announcement letters and other communications.
- Developing and implementing EMVO's communications strategy.
- Working closely with other departments to align on communication plans.
- Supporting direct contact with National Competent Authorities and the European Commission.
- Providing support for EMVO policy documents and proposals.
- Handling the maintenance of EMVO's website and social media channels.
- Drafting and disseminating responses to press enquiries.
- Drafting, aligning and distributing minutes of the EMVO Board Meetings.



## What do we need to see from you?

- At least a Bachelor's degree.
- Excellent written and verbal communication skills – preferably an English native speaker.
- The ability to describe, summarise and simplify complex political or technical processes and projects and translate them into crisp and focused statements.
- A minimum of two years' experience in communications strategy development.
- A high proficiency in MS Office.
- Excellent inter-personal skills and demonstrable experience working in an international context.

## What can we offer you?

- A full-time position in the centre of Brussels
- An attractive salary supplemented by a number of fringe benefits.
- A dynamic working environment with an open culture and a pleasant atmosphere
- The opportunity to gain valuable experience within the European Pharmaceutical sector

### **If this sounds like a match, then we want to hear from you!**

Send your CV and motivation letter to [recruitment@emvo-medicines.eu](mailto:recruitment@emvo-medicines.eu) before the 20<sup>th</sup> January 2020.

#### **Data Protection:**

When applying to EMVO you agree to the processing of your personal data in accordance with [EMVO's Privacy Policy](#).